

SUMMER ARTS ADVENTURE 2010 - Policies Statement

Behavior Expectations for Students

- Respect your fellow classmates and your teachers.
- Listen to your teachers and always follow directions.
- Use respectful language (profanity will not be tolerated)
- Keep hands to yourself (physical violence will not be tolerated.)
- No running in the building.
- No students are allowed in the kitchen or behind the front desk.
- Do not leave any classroom without permission.
- Please use inside voices in classrooms, gallery and in vans.
- Follow all safety rules and regulations when traveling on Metro.
- Stay with your assigned group and leader while on field trips.

Behavior Consequences for Students

- Instructors will enforce a "3 Strikes" rule, except in the case of major infractions or incidents.
- After a 3rd strike, students will be sent to office to speak with the Program Coordinator.
- The office visit will include a discussion of the infractions and a plan of remedying the behavior. After this "Time Out", the student will return to the classroom.
- "Time Outs" will be reported to parents, either immediately or at pickup.
- If three "Time Outs" occur over the semester, the student may be asked to stay home from classes for a day.
- The staff at the Capitol Hill Arts Workshop reserves the right to dismiss a child who compromises the safety of him/herself or other students or who demonstrates physical or verbal violence toward a student or teacher on his or her first offense.

Medical Concerns

- Please inform the Program Coordinators of any medical or behavioral issues that the staff and faculty should know.
- CHAW is a nut-free facility. Please do not sent any peanut or nut products with your children for lunch or snack.

Sign Out Policies

- All students MUST be signed out each day at the front desk.
- If alternate arrangements for the pickup of any child are made, CHAW must be notified.
- There is a 15 minute grace period for late pickup; a penalty fee will be enforced for lateness beyond this grace period.

By signing, I acknowledge that I understand the Art Workshop's policies, and that I will review them with my child.

Parent Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____